

**CITY OF SHOREVIEW  
AGENDA  
CITY COUNCIL WORKSHOP  
February 13, 2012  
7:00 P.M.**

1. ROLL CALL
2. DISCUSSION WITH THE SHOREVIEW-EINHAUSEN SISTER CITY ASSOCIATION (SESCA)
3. DISCUSSION REGARDING WATER METER CHANGE OUT PROGRAM
4. UPDATE ON 2012 STREET RENEWAL PLANNING
5. OTHER ISSUES
6. ADJOURNMENT

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER

FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR

DATE: FEBRUARY 6, 2012

SUBJ: COMPLETION OF WATER METER PROJECT

The Public Works Department has been working since 2009 to change out old water meters and replace them new radio read meters. We also performed Infiltration and Inflow (I & I) Inspections at the same time to reduce the Metropolitan Council sewage treatment surcharge on the City. We were pleased to find that over 99% of Shoreview property owners accommodated the meter replacements and were I & I compliant by mid- 2010. The City used a vendor to perform the work in the 2009; and since then City staff has been scheduling appointments, performing the I & I Inspections and replacing the water meters with Public Works staff. We're now at a point where we need to complete the initiatives and insure that the water meters are installed in all property in the City.

Over 8,500 residential property owners have worked with the City and have compliant sump pump and water meter installations. At this date we are down to 24 residential properties that have not responded to the City notices to perform an I & I Inspection; 11 of those 24 also require an upgraded water meter. None of these remaining properties (to our knowledge) are in foreclosure or had changes in ownership, and all are incurring administrative penalties of \$150 per quarter on their utility bills. Given the mailings, hand-delivered notices and site visits and other correspondence from the City, it seems very unlikely that the utility customers are unaware of the water meter and I & I programs and administrative charges they're incurring. Attached is information concerning the locations that remain non-compliant.

There are different implications for the City for non-compliant I & I situations and unreadable water meters:

**Infiltration and Inflow - I & I costs** all of the residents of the City in unnecessary sewage treatments costs and ultimately, surcharges. Our Municipal Code was modified and strengthened in 2009 to be very clear about the City's need to address illegal sump pump connections or discharges. The City's I & I initiative included cost share provisions for residents and a great deal of flexibility for inspections and schedules for corrective work. In most cases the corrective work required of homeowners who failed inspection was less than \$500 however, there were a few locations that required work exceeded \$1,000.

**Unreadable Water Meters** - A major factor in the water meter replacement program was the fact that the City could no longer reliably read and collect water use data from the old meters and their external remotes. In this initiative, the City upgraded water meters with no charge to property owners, and split the cost with the property owner to replace defective private plumbing valves that were discovered during the installations. Because the software and equipment formerly used to read the old meters was taken off-line, beginning in 2010 the City has had to estimate water use readings from the locations that had not allowed the upgraded equipment to be installed. For the properties that remain non-responsive, we are entering our third calendar year of not having an actual water use to base our utility billing on. This is a

great concern to staff given the likelihood of large adjustments/charges that will eventually be made when the account is reconciled, likely at the time of property transfer to a new resident.

Most, but not all, of these 24 non-compliant accounts are currently delinquent, and about half of them have not paid a City utility bill since before 2006. In those cases the City has been certifying the delinquent accounts (includes use charges, late fees and administrative penalties) as assessments and collecting through property taxes. Two property owners are paying for their utility charges but not the administrative charges which have been accumulating since 2010.

City staff believes it important to finish these initiatives, and would like the City Council to indicate preferences for alternatives for addressing these last locations. It's possible that some of these locations may have serious public health or safety issues the need to be addressed. The Municipal Code gives the City authority to discontinue utility service in cases of non-payment, but it has not been used given the ability to certify delinquent bills and collect as assessments. In some of these locations payment isn't even an issue - it's more about the non-compliant I & I situations and inability to measure and accurately bill for water use. Possible approaches that the City could consider include legal process for an administrative order for entry, continued or elevated administrative penalties or shutting off utility service. City staff seeks Council input on these alternatives.



Address	Needs Meter	Needs I&I	Vacant	Comments
Wildflower Court	Y	Y	N	Home Owners Association
Owasso Blvd N	Y	Y	N	Delinquent Since 2006
Lion Lane	Y	Y	N	Makes Occasional Payments
Churchill Street	Y	Y	N	Pays in full every few Quarters Made Appt. in 2009 & 2010, Cancelled Both
Nancy Place	Y	Y	N	Delinquent Since 2006 - Except 2007
Sylvia Lane N	Y	Y	N	Delinquent Since 2009
Hodgson Road	Y	Y	N	Delinquent Since 2009
Lexington Ave N	Y	Y	Y	Pays Current Charges, Not Surcharge
Emil Ave	Y	Y	N	Delinquent Since 2006
Monterey Drive	Y	Y	Y	Delinquent Since 2006
Bridge Street	N	Y	N	Delinquent Since 2010
Vivian Ave	N	Y	N	Delinquent Since 2008
Tanglewood Drive	N	Y	N	Delinquent Since 2008
Chatsworth Street N	N	Y	N	Delinquent Since 2006 I&I was Inspected - Failed
Arden Circle	N	Y	N	Consistently Pays Everything
Alameda Street	N	Y	N	Delinquent Since 2009 & 2011
Lake Ave	N	Y	Y	Delinquent Since 2010
Stephen Circle	N	Y	N	I&I was Inspected - Failed
Birch Lane N	N	Y	N	Delinquent Since 2006
Birch Lane N	N	Y	N	Delinquent Since 2006
Emil Ave	N	Y	Y	Delinquent Since 2011 I&I was Inspected - Failed
County Road I W	N	Y	N	Pays Current Charges, Not Surcharge I&I was Inspected - Failed
Tiller Lane	N	Y	N	I&I was Inspected - Failed

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER

FROM: TOM WESOLOWSKI, CITY ENGINEER

DATE: FEBRUARY 10, 2012

SUBJECT: PROPOSED COUNTY F ROAD IMPROVEMENTS  
CITY PROJECT 12-01

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### **Discussion**

At the October 17, 2011 meeting, the City Council authorized the preparation of a feasibility study for street and infrastructure reconstruction of County Road F, Demar Avenue, and Floral Drive west of Highway 49, see attached location map. City staff is currently preparing the feasibility study and will likely present the report for consideration at the Council's February 21<sup>st</sup> meeting.

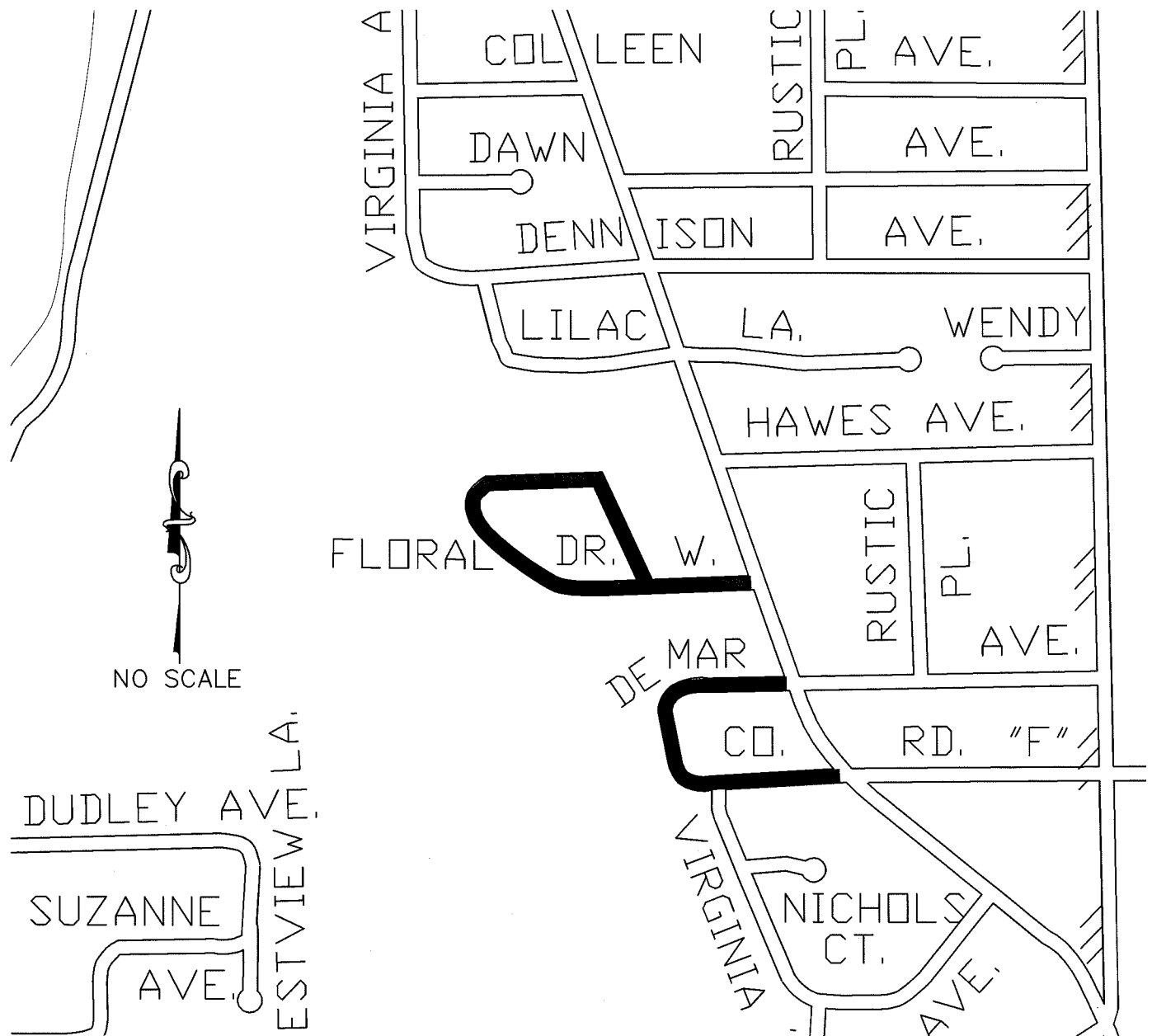
As part of the feasibility process, City staff met with representatives from Ramsey County to discuss the proposed project. All three roads included in the proposed project intersect with the section of Highway 49, which the County is planning to reconstruct in the near future. The preliminary plans for Highway 49 show modifications to the intersection of County Road F and Highway 49 that include a cul-de-sac on County F west of 49 and changing the alignment of the intersection on the east side, see the attached drawing. The County is proposing the changes because the current intersection does not meet the County's minimum site distance requirements.

City staff supports the County's proposed modifications to the County F intersection as it relates to the future corridor improvements and access management and is planning to include the cul-de-sac as a proposed improvement in the feasibility report. See the attached drawing labeled Exhibit 3.

The proposed cul-de-sac was included as part of the proposed improvements that were presented at a public information meeting for the project on February 2<sup>nd</sup>. The comments received at the meeting concerning the cul-de-sac were positive, although not many residents from County F attended the meeting. City staff will provide information concerning the proposed cul-de-sac to residents located on County F and request comments.

Staff wanted to review the proposed change in access with the Council prior to them receiving the feasibility report.

CITY OF SHOREVIEW  
FLORAL DR, DEMAR AVE. & COUNTY RD. F  
RECONSTRUCTION  
CITY PROJECT NO. 12-01



LOCATION MAP  
FEBRUARY 2012





County Rd. F

Demar Ave.

POSSIBLE  
STORM WATER  
TREATMENT  
AREA

POSSIBLE  
STORM WATER  
TREATMENT  
AREA

N

267+00

268+00

269+00

270+00

271+00

272+00

273+00

274+00

10

27



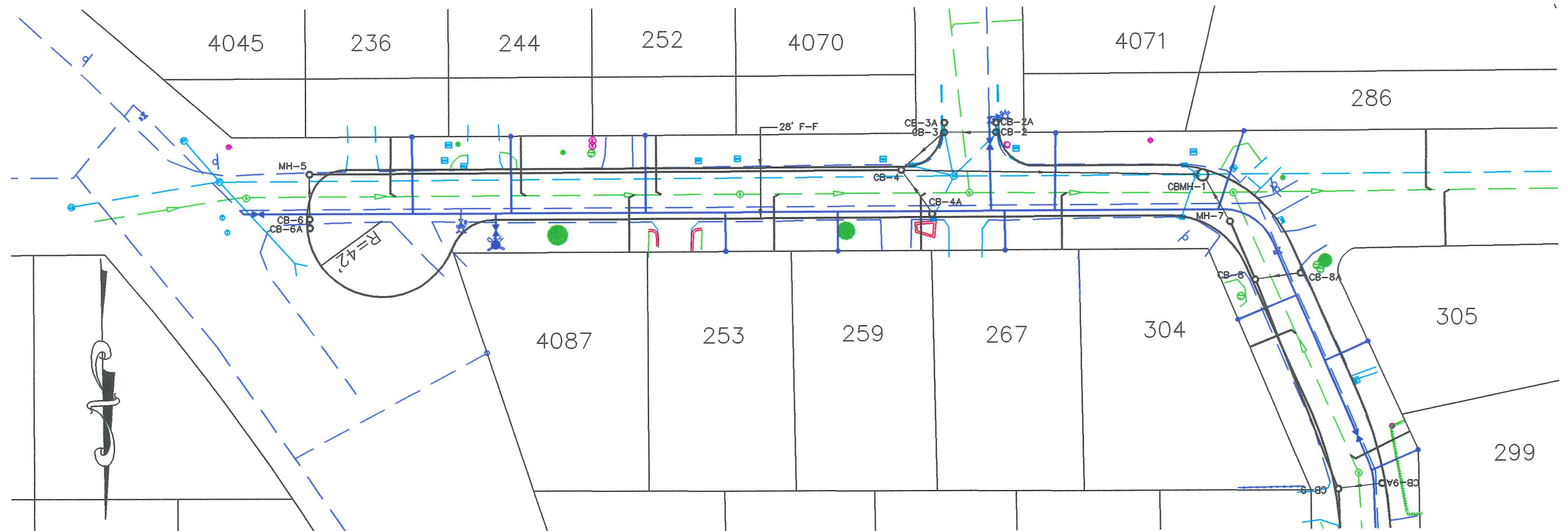


# CITY OF SHOREVIEW

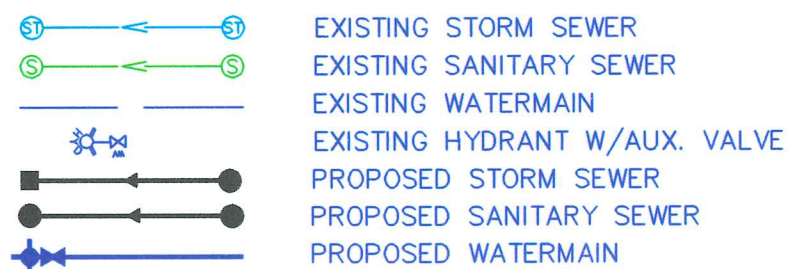
## CO. RD. F / DEMAR AVE. / FLORAL DR.

### RECONSTRUCTION

### CITY PROJECT 12-01



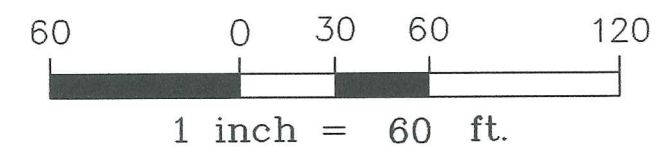
#### LEGEND



#### COUNTY ROAD F PROPOSED IMPROVEMENTS

- \* 28 FT. WIDTH FACE TO FACE
- \* NEW CONCRETE CURB & GUTTER
- \* AGGREGATE BASE
- \* NEW BITUMINOUS SURFACE
- \* STORM SEWER UPGRADES
- \* WATERMAIN CONSTRUCTION
- \* SANITARY SEWER REPAIRS
- \* TURF REPLACEMENT

#### GRAPHIC SCALE



**EXHIBIT 3**  
**(1 OF 4)**  
FEBRUARY 2012